



PARKS FOUNDATION OF HIGHLAND PARK BOARD OF DIRECTORS CODE OF ETHICS

As members of the Board of Directors of the Parks Foundation of Highland Park, we are committed to acting with the highest standards of ethical conduct in performance of our duties. We accept these guidelines as a minimum code of conduct and pledge to:

SERVE THE INTERESTS OF THE FOUNDATION, COMMUNITY, AND PARK DISTRICT OF HIGHLAND PARK

- Recognize that our chief function at all times is to serve the best interests of the Foundation.
- Act for the benefit of the community with dedication to addressing its needs and desires.
- Honor the purposes, policies, practices, and heritage of the Park District of Highland Park.
- Promote equity, diversity, and inclusiveness.

DEMONSTRATE PERSONAL AND PROFESSIONAL INTEGRITY

- Conduct ourselves in a manner that is fair, impartial, and honest.
- Avoid any interest or activity aimed at personal gain or in conflict with fiduciary responsibility.
- Protect privileged, private, or sensitive information accessed in the course of our service.
- Be transparent and accountable, and accept responsibility for our actions.

RESPECT AND SUPPORT THE FOUNDATION'S PEOPLE AND PROCESSES

- Abide by Foundation policies and exercise reasonable care in organizational affairs.
- Attend to business with competence, diligence, effectiveness, and efficiency.
- Collaborate, communicate openly, and engage in sound decision-making.
- Treat all persons contacted in the course of our duties with courtesy and respect.